

# Freedom of Information Publication Scheme

Ffederasiwn Ysgolion **Llanidloes** Schools Federation



Status	Version 1
Policy Author	Powys County Council
Date of Issue	23.09.2020
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Agreed by	Governing Body
Next Review Date	Spring 2025
Authorisation	Chair of the Governing Body Date: 31.01.2024  Signature:

<p><b>Who we are and what we do</b></p> <p>Information about the schools, structure charts, location, contacts</p>	<ul style="list-style-type: none"> <li>• School Prospectus</li> <li>• Governors' Annual Report to Parents</li> <li>• School curriculum (outline)</li> <li>• Details of the Governing Body</li> <li>• School session times</li> <li>• Term dates</li> <li>• Location of schools and contact details</li> </ul>
<p><b>What we spend and how we spend it</b></p> <p>Financial information</p>	<ul style="list-style-type: none"> <li>• Annual budget plans (schools' annual income and expenditure) – the information commissioner would expect to see the current and previous two financial years</li> <li>• Capital funding</li> <li>• Financial audit reports</li> <li>• Contracts (that have gone through a formal tendering process)</li> <li>• Teachers' pay policy</li> <li>• Staff allowances and expenses – details of what can be claimed (at the very least should include travel, subsistence and accommodation)</li> <li>• Governors' allowances – details of what can be claimed</li> </ul>
<p><b>School priorities</b></p>	<ul style="list-style-type: none"> <li>• Performance data</li> <li>• Latest Estyn report</li> <li>• Post-Estyn action plan</li> <li>• Any major proposals for the future of the schools</li> </ul>
<p><b>Safeguarding and Child Protection</b></p>	<ul style="list-style-type: none"> <li>• Safeguarding policy</li> <li>• Detail of any procedures in place to ensure that the schools exercise their functions in relation to safeguarding</li> </ul>
<p><b>Decision making</b></p>	<ul style="list-style-type: none"> <li>• Admissions policy and right of appeal</li> <li>• Admissions number</li> <li>• Minutes of Governing Body and any committees (minutes, agendas and papers considered at the meetings should be available as soon as possible with the exception of information that is considered as confidential)</li> </ul>
<p><b>School policies (to include as a minimum)</b></p>	<ul style="list-style-type: none"> <li>• Data protection policy</li> <li>• Freedom of Information policy</li> <li>• Equalities</li> </ul>

	<ul style="list-style-type: none"> <li>• Staff Recruitment</li> <li>• Charges</li> </ul>
<b>Disclosure Logs</b>	<ul style="list-style-type: none"> <li>• This should indicate the information that has been provided in response to Freedom of Information and Environmental Information requests only</li> <li>• Capital asset registers</li> </ul>
<b>Additional services offered by the schools</b>	<ul style="list-style-type: none"> <li>• Extra-curricular activities</li> <li>• Out of school clubs</li> <li>• School publications including school newsletter</li> <li>• Services for which the school is entitled to recover a fee, including details of the fee</li> </ul>