Dr Richard Jones
Cyfarwyddwr Addysg
Director of Education

Atebwch os gwelwch yn dda /Please reply to:
Gwasanaeth Addysg / Education Service
Cyngor Sir Powys / Powys County Council
Neuadd y Sir / County Hall
Llandrindod Wells
Powys LD1 5LG

Os yn galw gofynnwch am / If calling please ask for: Education Welfare Service

Ffôn / Tel: 01597 826422
E-bost / Email: educationwelfare@powys.gov.uk
Eich cyf / Your ref:
Ein cyf / Our ref: Letter to Parents & Carers 07.07.25
Dyddiad / Date: 07.07.25

Dear parent / carer,

Holiday / Absence Requests During Term Time

I am writing to highlight the vital role you play in supporting your child's education — particularly through regular school attendance. Every day in school matters, and your encouragement and involvement make a real difference.

In Powys we want all of our pupils to achieve success, so it is important that parents / carers do their best to support their child/ren to attend school for the full 190 days in an academic year, as stated in the Education (School Day and School Year) (Wales) (Amendment) Regulations 2023.

Under the Education Act (1996), it is the responsibility of the parent or carer to ensure that their child/ren attend school. Regular school attendance is vital, and missing school can have a significant impact on achievement over a one year period as illustrated below:

95-100% attendance	Best chance of success	Your child is taking full advantage of every learning opportunity.
90-95% attendance	At least 2 weeks of learning missed	Satisfactory. Your child may have to spend time catching up with work.
85-90% attendance	At least 4 weeks of learning missed	Your child may be at risk of underachieving and may need extra support from you to catch up with work. Below 90% you are at risk of prosecution.
80-85% attendance	At least 5 ½ weeks of learning missed	Your child's low attendance has a significant impact on learning. You are at risk of prosecution
Below 80% attendance	At least 7½ weeks of learning missed	Your child is missing out on a broad and balanced education. You are at risk of prosecution.

We therefore request that you arrange your holidays around the existing 175 days that schools are closed during weekends and school holidays and help us and the school support your child in achieving success in school.

Yours sincerely,

Dr Richard Jones

Cyfarwyddwr Addysg
Director of Education